



Emmanuel Christian Academy

Principal: Nic Young B Mil (Stell) PGCE LLB LLM (Unisa)
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20 November 2025

PARENT LETTER

ECA102-2025

Dear Parents/Guardians

Herewith a few important matters to bring to your attention as we prepare to end off the current academic year:

The following events will take place on **Friday, 28 November 2025**:

- a. **Reports:** Reports will be handed out between 08:15 and 11:00 – please ensure that all account enquiries are sorted before this date as we do not have the time to sit and do recons of accounts at this busy time. All accounts need to be paid up to date to ensure that your child / children can receive their reports. It is very distressing for learners when they don't receive their report. This is not the school's fault, but parents who don't pay their fees as per our Tuition Contract.
- b. **2nd Hand Textbook Sale:** This will take place in the school hall, where learners can sell their books and use the money towards the purchasing of textbooks for their next grade. Parents must please indicate the price per book pack, alternatively individually price each item for sale. We do not get involved in this process and parents of younger children are advised to be there to assist their child / children to ensure a smooth process.
- c. **Uniform Sale:** As per our earlier letter, we are pleased to advise that we have secured a supplier for our school uniform (excluding the navy-blue trousers and Bermuda shorts which can be purchased from Rothmans Clothing). Edu-Clo is situated at 61 Joubert Street, Goodwood and can be contacted on 072 186 2185 regarding shop hours, availability, etc.

For this reason, we will be selling our current stock items at cost price to clear our stock. Take advantage of this opportunity to purchase items needed for next year – items will be sold on a first come, first served basis.
- d. **Re-enrolment forms for 2026:** Despite numerous requests, there are still parents who have not submitted their re-enrolment form for 2026. We will now be placing new learners in classes where we still have space. Learners who then wish to return, will be placed on a waiting list if the class has reached full capacity. Forms can be emailed to : primaryschool@emmanuelca.co.za for Grades 1-6, or highschool@emmanuelca.co.za for Grades 7-12.

We trust that we can rely on your support in the above matters to ensure a successful day.

Kind regards

Adv. Nic Young
Principal