



Emmanuel Christian Academy

Principal: Nic Young B Mil (Stell) PGCE LLB LLM (Unisa)
Umalusi Accreditation no. 17 SCH01 00440

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APPLICATION FOR LEARNER RE-ENROLMENT : 2022

Current Grade of learner : _____

Date: _____

A. LEARNER INFORMATION:

Learner full Names: _____

Physical Address: _____

Postal Address: _____

B. PARENT / GUARDIAN INFORMATION

Mother / Guardian full Names: _____

Mother / Guardian ID no. _____

(Delete whichever is not applicable)

Mother / Guardian Address (If different from above): _____

Tel: (W/H) _____ Fax: _____ Cell: _____

Mother E-mail address: _____

Father / Guardian full Names: _____

Father / Guardian ID no. _____

(Delete whichever is not applicable)

Father / Guardian Address (If different from above): _____

Tel:(Work) _____ Home: _____ Cell: _____

Tel: (Home) _____

Father E-mail address: _____

I / we hereby submit application for re-enrolment for the 2022 academic year . In line with good spirit of support, it is my / our intention to abide by the policies and discipline as determined by the administration and Governing Body of the School. By completing this form, I / we acknowledge that the Contract of Tuition will be ongoing until such time that I / we have given the required notice to withdraw my / our child from Emmanuel Christian Academy.

Initial: _____

FEE STRUCTURE

a. School fees:

School Fees for Grade 1 – 3: (Please mark option with a X and initial next to choice)

Option A: R23 400.00 per year, payable as per below options

08:00 – 13:30 from Mondays – Thursdays, Fridays from 08:00 – 12:35
Learners to be collected from school strictly by 13:45 from Mondays – Thursdays, and by 12:50 on Fridays.

Option B: R28 200.00 per year, payable as per below options

08:00 – 14:50 from Mondays to Thursdays, Fridays from 08:00 - 12:35
Learners will be under supervision of the Aftercare from the end of their school day until 14:50, from Mondays – Thursdays only. A light snack is provided and parents are encouraged to supply lunch for this time if their child needs a meal. Homework will be supervised during this time, however due to time constraints it is the parent's responsibility to ensure that it has been completed. Please complete an Application form for Part-time Aftercare enrolment.

School Fees for Grade 4 - 6: R25 200.00 per year, payable as per below options.

School Fees for Grade 7 - 9: R27 600.00 per year, payable as per below options.

School Fees for Grade 10 – 12: R31 200.00 per year, payable as per below options.

Fees paid in full by 28 February 2022 qualify for a 5% discount.

PLEASE MARK PAYMENT OPTION BY INDICATING WITH A X AND INITIAL NEXT TO RELEVANT OPTION:

Monthly in advance: 12 x R1 950.00 (Grades 1 – 3 – Option A) 1 January to 1 December 2022
12 x R2 350.00 (Grades 1 – 3 – Option B) 1 January to 1 December 2022
12 x R2 100.00 (Grade 4 – 6) 1 January to 1 December 2022
12 x R2 300.00 (Grade 7 - 9) 1 January to 1 December 2022
12 x R2 600.00 (Grade 10 – 11) 1 January to 1 December 2022
8 x R3 900.00 (Grade 12) 1 January – 1 August 2022

Quarterly in advance: 1 January, 1 April, 1 July & 1 October 2022:
4 x R5 850.00 (Grades 1 – 3 – Option A)
4 x R7 050.00 (Grades 1 – 3 – Option B)
4 x R6 300.00 (Grades 4 – 6)
4 x R6 900.00 (Grades 7 – 9)
4 x R7 800.00 (Grades 10 – 11)
3 x R10 400.00 (Grade 12) – 1 January, 1 April & 1 July 2022

Annually in advance by 28 February 2022: Grades 1 - 3 Option A : R22 230.00
Grades 1 - 3 Option B : R26 790.00
Grades 4 - 6 : R23 940.00
Grades 7 – 9 : R26 220.00
Grades 10 – 12 : R29 640.00

Where there is more than one learner per family attending our school, the discount will be as follows:

1st Learner: Full price of tuition fees

2nd Learner: 5% discount off tuition fees

3rd and subsequent learners: 10% discount off tuition fees

b. Other fees payable:

- i. Admin & Printing fee Gr.1 – 12: R1000.00 per year payable by 28 February 2022;
- ii. Text Books & Stationery: All text books and stationery from Gr. 1 – 12 must be purchased by the parent as per list supplied by School. Text book and Stationery lists for the 2022 academic year will be available on our Website as from September 2021. Text books can be ordered through the school by 15 November 2021, or purchased at any bookstore that stocks these books. Where 2nd hand books are available these can be purchased from the school at a reduced rate. Stationery can be purchased from any retail store that stocks these items, with the exception of Grade 1-3 learners who need to order through the school..

It is compulsory for all Grade 1-3 learners to purchase stationery packs from the school to ensure uniformity. Grade 2 & 3 learners also need to order their workbooks from the school if they are purchasing 2nd hand text books from another source.
- iii. Uniform as per the School Dress Code Policy – orders to be submitted to school with proof of payment by **15 October 2021** to ensure delivery before the end of the school year.
- iv. School outings / Camps
- v. Late Payment fee: A late payment fee of R100.00 per learner per month will be charged to a learner's account if school fees are not received by the 3rd of each month.

No discount is given for any other fees, books, outings, etc.

All school fees are payable **MONTHLY IN ADVANCE**, irrespective of whether the school is open or closed for school holidays. Where fees have not been paid by the 7th of the month, the School reserves the right to suspend a learner from school until payment has been received. As per the Contract of Tuition, interest is payable on all overdue fees. As a last resort, unpaid fees will be handed over for collection and fees relating to this will be paid by the parents / guardians.

For security reasons, payment must be made directly into the school's bank account **via Electronic payment (EFT) or Stop Order**. Stop Orders must be completed at your Bank. Our banking details are as follows:

Name : Emmanuel Christian Academy

Bank : Nedbank, Goodwood Branch

Bank Code : 198765 (Universal code)

Account No. : 1044004223

Acc. Type : Cheque

Beneficiary Reference : Learner name & Surname, e.g. John Adam – School fees, uniform, books, etc.

All cash payments / cash deposits will be subject to cash deposit fees being charged to learners' accounts in line with fees charged by our Bank.

Person/s responsible for payment of Fees:

Full names & surname: _____

ID no.: _____ (please attach certified copy of ID / Passport)

Contact no. : _____

E-mail address: _____

Full names & surname: _____

ID no.: _____ (please attach certified copy of ID / Passport)

Contact no. : _____

E-mail address: _____

I / We confirm that I / we have acquainted myself / ourselves with the School Fees and agree to the Financial Commitment and Payment Plan of the School. I / we will show myself / ourselves faithful in all its requests.

Signature: _____

C. PARENT / GUARDIAN INVOLVEMENT

Please indicate in which area you are prepared to assist the school, e.g. fundraising (eg. baking, selling tickets for events, etc.), transport during school outings / sporting activities, maintenance of building (e.g. painting, plumbing, tiling, paving, electricity etc.). Please specify:

Father / Male Guardian / Other: (Please circle)

Signature: _____

Date: _____

Mother / Female Guardian / Other: (Please circle)

Signature: _____

Date: _____

Witnesses:

1. Name: _____ Signature _____

2. Name : _____ Signature _____

Initial: _____